



Optics and Photonics Society of Singapore
Minutes of the 15th Annual General Meeting held at 6.20 p.m. on Friday 27 March 2009 at the Staff Club,
Nanyang Technological University, 50 Nanyang Ave, Singapore 639798

Present:

Anand Asundi (Chairman)	Qian Kemao
Basanta Bhaduri	Ravi Kumar K
Chen Rui	Robert Huang
Cong Jiahui	Song Yunfeng
Guo Ning	Terence Wong
Huang Lei	Vijay Raj Singh
Huang Xuebo	Wang Haifeng
Hu Juanjuan	Yan Hao
Kapil Dev	Yong Saw Soon
Lam Quoc Huy	Zhao Liping
Perry Shum Ping	Zhou Junqiang

Apology: Chee Oi Choo

Agenda:

1. To receive and adopt the minutes of the 14th Annual General Meeting
2. To receive and adopt the Annual Report of the 14th Executive Committee
3. To receive and adopt the Statement of Accounts of Year 2008
4. To elect the members of the Executive Committee
5. To appoint two Honorary Auditors
6. To discuss the plan for OPSS activities
7. Any other business

1. The meeting commenced at 6.30 p.m.

The minutes of the 14th Annual General Meeting were received and adopted without amendments.

2. Chairman presented the Annual Report of the 14th Executive Committee. He explained the evolution from SPIE Singapore Chapter to OPSS, which is the third in the world (the other two are Hong Kong and Poland). He introduced the administrative work (renaming the society, revising the constitution, changing the address), other work (website setup and member recruitment), and relationship with other organizations (supported by SPIE this year and to be discussed to be supported in the future, to check OSA chapter in NTU, to cooperate with IEEE photonics society Singapore).

The annual report was received and adopted.

3. The Statement of Accounts of Year 2007 was received and adopted.
4. The following members of the Executive Committee were nominated and accepted.

Chair	- Anand Asundi
Vice Chair	- Robert Huang Shengdi
Secretary	- Qian Kemao
Treasurer	- Chee Oi Choo
Standing Committee Chair (Education)	- Ravi Kumar K.
Standing Committee Chair (Industry)	- Vijay Raj Singh
Standing Committee Chair (Membership & Publicity)	- Quan Chenggen

5. The two Honorary Auditors appointed were Zhao Liping and Huang Xuebo

6. The following plan for activities for the coming year was discussed.

1. To support Singapore Pavilion for SPIE Photonics West 2010. Robert Huang is OPSS contact.
2. To co-organize ICEM2009. It has been agreed with ICEM2009 committee that OPSS will share the profit of the conference as decided by the ICEM2009 committee, but not the deficit;
3. To encourage OPSS members to apply for scholarship from other organizations such as SPIE and OSA
4. To apply for SPIE and OSA outreach activity funding

5. To hold information meetings every month to foster more interactions between members;
6. To support and possibly bring to Singapore conferences such as Optics Design and Fabrication(ODF), CLEO-PR and possible an OPSS conference – once in three years.
7. To improve the website and make it more professional; to encourage members to discuss in the forum; to edit newsletters quarterly.

7. The above-mentioned items of the agenda were received and adopted.

Proposer: Shum Ping

Seconder: Zhao Liping

There being no other business, the meeting ended at 8.00 p.m.

Recorded by: Qian Kemao

Confirmed by: Anand Asundi
Chairman